



**Regina Garden Associates Inc.**

1450 B 4th Avenue, Regina, SK (306)781-4769

## Photography Session Request Form

In order to ensure that you have the best experience for your photography session at the Regina Floral Conservatory, ***all photo sessions of people and any commercial photography must be pre-booked.***

**The following charges apply:**

- All professional, commercial or wedding photography sessions: \$120.00 per hour. (a “professional photo session” is one using a photographer who earns income from photography OR is charging you for your session)
- Amateur photographers (do not earn income from photography and are not charging you for your session): in lieu of rental charges, a donation of \$5.00/person is requested.
- Any photo session booked outside open hours: \$120 per hour

**Things to keep in mind:**

The Conservatory is a public facility and during open hours your photo session rental does not give you exclusive use of the facility.

Each floral display is artfully created by our volunteers to complement the season and provide an aesthetically pleasing ambiance for our visitors – you may not move or remove any plant material or display props or stand or sit on the brick retaining walls.

**To request use of the Regina Floral Conservatory** for a photo session, please complete the form below and drop it off at the Conservatory or mail it to: Regina Garden Associates, PO Box 1790, Regina SK, S4P 3C8. You will also find a Photo Request form on our website, [www.reginafloralconservatory.ca](http://www.reginafloralconservatory.ca).

**Photo booking information**

Date of Photo Session: \_\_\_\_\_ Type of Photo Session: \_\_\_\_\_  
(eg Wedding, Anniversary, Family, Commercial)

#Attending: \_\_\_\_\_

Start Time: \_\_\_\_\_ am/pm End Time: \_\_\_\_\_ am/pm

Total Hours Required: \_\_\_\_\_

The photographer is a: Professional Photographer YES / NO Amateur Photographer YES / NO

**Contact information**

Application Date: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

(Email) \_\_\_\_\_

**Next steps**

Thank you for your interest in booking a photo session at the Regina Floral Conservatory. We will review the information and our Rental Coordinator will be in touch with you to confirm availability. Professional bookings are considered final only when we receive a completed Photo Rental Agreement and payment in full.